

Assignment name: 3 rd party site supervision & Quality Control of renovation work for preparation of child friendly courtroom at Chittagong District court & Chittagong Metropolitan Court.	Country: Bangladesh. Location within country: Chittagong
Name of Client: UNICEF	Address: BSL Office Complex, 1 Minto Road, Dhaka 1000, Bangladesh.
Duration of assignment (months): 3 Start date (month/year): March 2018 Completion date (month/year): June 2018	Total No of staff-months of the assignment:
Approx. value of the contract (in current USD):	
Name of associated Contractors, if any:	No of professional staff-months provided by associated Contractors: 380
Name of associated Contractors, if any:	Name of senior professional staff of your firm involved and functions performed (indicate most significant profiles such as Project Director/Coordinator, Team Leader etc): Dr. Monjur Hossain, Sayed Ahsanul Haque, Md. Zahidul Islam, Md. Aminur Rahman
Narrative description of Project: The main objective of supervision service is to assist UNICEF in the successful implementation of the renovation works for preparing well-furnished and decorated child friendly courtroom at Chittagong district and Chittagong Metropolitan Court, providing a staff of suitable qualified engineer, being competent to carry out all of supervision duties, according to the responsibilities and authorities that might be delegated by UNICEF. The objective of Supervision is to ensure that <ol style="list-style-type: none"> 1) Construction works, materials, equipment and workmen are in compliance with required standards. 2) Works are planned, orderly and completed on schedule, and 3) The recommendations of the client are properly followed during project implementation. 	
Description of actual services provided by your staff within the assignment: <ul style="list-style-type: none"> ➤ Carrying out of any or all of the duties of the project in accordance with the responsibilities and authorities that may be delegated by UNICEF ➤ Monitor the construction progress to ensure it is proceeding in accordance with the approved design, methodology and work program. ➤ Preparing of construction work sequences according to the volume of work and priority basis. ➤ Ensure material quality as well as the quality of work ➤ Check the contractor BOQ with the approved contract documents. ➤ Monitor contractor presence and performance in the sites. ➤ Ensure project documentation is kept, updated, properly filed, enabling real time tracking of construction progress. ➤ Monitoring appropriate safety measures are taken on site to minimize the risk of accident to the workers and the public. 	