

<b>Assignment name:</b> Design and Supervision services for construction works of Mymensingh Field office & Sylhet Field Office.	<b>Country:</b> Bangladesh. <b>Location within country:</b> Mymensingh, Sylhet
<b>Name of Client:</b> UNICEF	<b>Address:</b> BSL Office Complex, 1 Minto Road, Dhaka 1000, Bangladesh.
<b>Duration of assignment (months):</b> 2.5 <b>Start date (month/year):</b> May 2019 <b>Completion date (month/year):</b> October 2020	<b>Total No of staff-months of the assignment:</b> 190
<b>Approx. value of the contract (in current BDT):</b>	
<b>Name of associated Contractors, if any:</b>	<b>No of professional staff-months provided by associated Contractors:</b>
<b>Name of associated Contractors, if any:</b>	<b>Name of senior professional staff of your firm involved and functions performed (indicate most significant profiles such as Project Director/Coordinator, Team Leader etc):</b>  A T M Zaheed Islam, Saiful Haq, Md. Atiqur Rahman, Md. Rashed Alam
<b>Narrative description of Project:</b> The purposes of Architectural and Building Design & Supervision Services for Construction Works of Mymensingh Field Office and Sylhet Field Office are to provide the 12-15 staff members safety, security and other requirements who are working for the purpose of improving education, health, nutrition, child protection and wash for these two districts. This proposal is subjected to have two major parts one is to provide architectural & building design and two is to ensure quality of the construction work through proper supervision monitoring. For convenience, the complete work of the project has been considered as single assignment. The consultancy service includes for PART-A, i. Topographical and geological surveys, structural analysis; ii. Architectural and structural detailed design; iii. Mechanical and electrical detailed design; iv. Technical specification, test specification and work schedule; v. Bill of quantities.  The main objective of supervision services is to assist UNICEF in the successful implementation of the construction works for new extension works for constructing field office to facilitate the 12-15 staff's security, safety and other facilities, providing a staff of suitably qualified engineers, site technicians and other professionals, being competent to carry out all of supervision duties, according to the responsibilities and authorities that might be delegated by UNICEF. The objective of Supervision for PART-B is to ensure that i. Construction works, materials, equipment and workmanship are in compliance with required standards, ii. Works are planned, orderly and completed on schedule, and iii. The recommendations of the Client are properly followed during project implementation.	
<b>Description of actual services provided by your staff within the assignment:</b> <ul style="list-style-type: none"> <li>➤ Assistance to UNICEF during the tendering stage for the award of the construction contract to the pre-qualified bidders.</li> <li>➤ Supervision of the Contractor in all aspects (whether hereinafter mentioned or not) of the fulfilment of their obligations responsibilities and undertakings made under terms of the contracts.</li> <li>➤ Carrying out of any and/or all of the duties of the Project Manager (determinations) financial control and reporting) in accordance with the responsibilities and/or authorities that may be delegated by UNICEF;</li> <li>➤ Quality Assurance.</li> <li>➤ In case of claims and disputes, to provide the necessary evidentiary records and analyses and bear expert witness in defense of the case of the client.</li> </ul>	